

# Grow with us!



## Audit Gateway Program

The Department of Revenue (DOR) offers a multi-year training program to prepare students of accounting to become qualified for a career as a Revenue Auditor in the Division of Income, Sales & Excise Tax.

### Qualifications

We are seeking motivated individuals who have an associate degree in accounting, are enrolled in an accredited college/university pursuing a bachelor's degree in accounting, and who wish to obtain on-the-job experience to becoming a full-time auditor upon graduation.

### Let us help pay your education expenses

Individuals selected for this program receive tuition assistance for up to 3 years towards the completion of a four-year degree in accounting.



### Our class is starting May 20, 2024

The job announcement is posted on [wisc.jobs](http://wisc.jobs) and other websites in December 2023. Applications will be reviewed periodically until all available slots are filled. The first review of applications will take place January 11, 2024.

Selected candidates are employed as a Gateway Audit Program – Auditor trainee (Tax Representative 3). This position is full time (40 hours/week) during the summer to complete training, and full-to-part time (minimum of 24 hours/week) during the school year while courses are being completed. Up to six hours a week may be used to complete coursework.

This Trainee level auditor position learns to audit individual income tax returns, credit claims, and have an opportunity to shadow and assist audits being done in the other tax areas of the department.

## Our Values

Integrity   Knowledge   Innovation   Empathy   Inclusivity   Security

# Your Gateway!

Wisconsin Department of

Revenue

## Department of Revenue Audit Gateway Program

### 1. When will applications be available?

Applications for the Gateway Program will be posted in December 2023 with a start date of May 20, 2024. The application period for 2024 will be open until all available slots have been filled. The first review of applications will take place January 11, 2024. You will be able to find the job posted on [wisc.jobs](https://wisc.jobs).

### 2. How does the program work?

DOR pays your tuition, laboratory costs, books, and fee expenses up to \$5,000 per semester up to the point that you attain your bachelor's degree in accounting (no more than six consecutive semesters).

The following requirements apply:

- A passing grade equivalent to a "C" or better in each course is required
- An overall satisfactory rating on performance evaluations
- No discipline related to Department work rule violations
- Completion of a bachelor's degree within 3 years of enrollment in the program
- Candidates are required to sign an agreement to meet program requirements
- Must remain in the position for a minimum of three years

If program requirements are not met, DOR will recover tuition, laboratory costs, books and fees that were paid by the department during the candidate's time in the program.

### 3. Will training be in-person or virtual?

These positions are assigned to work in the Milwaukee District Office (819 N 6th Street) or Madison District Office (2135 Rimrock Road). Training is conducted both in person and on-line using virtual media.

### 4. Can I complete the Audit Gateway Program early?

Yes. We designed the program for flexibility. DOR allows up to 3 consecutive years to complete a bachelor's degree in accounting. Once you graduate with an accounting degree, you are free to compete for an auditor position in any tax type, at any DOR location in Wisconsin.

### 5. What happens if it takes me longer than three years to obtain the bachelor's degree in Accounting?

The DOR offers tuition assistance for three years of course work at an accredited university or college. If an employee/student needs additional time to complete the degree hours, it is the responsibility of the student to cover the costs incurred for coursework outside of the 3-year timeframe.

Limited space  
available.  
Apply now.

Excellent  
compensation  
package

Along with the  
education stipend, you  
will also receive:

- Generous paid time off
- Wellness opportunities
- Professional Development and Loan Forgiveness
- Health Benefits
- WRS Retirements Benefits



## Our Mission

Strengthen Wisconsin through fair tax and lottery administration, while educating and serving the public, our customers and communities.

