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Governor

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## Making a Net Tax Request

According to confidentiality laws, the Wisconsin Department of Revenue cannot release copies of tax returns, audits, correspondence related to a specific taxpayer, or information derived from an income, franchise, withholding, fiduciary, partnership, limited liability company or other tax return or tax credit claim information.

The only taxpayer information the Department can release per state law (Wis. Stats. 71.78(2)) is net tax information. The Department is required to notify the individual or company of your request. We will provide the taxpayer with your name, address and reason noted for the request.

To make a net tax request:

1. Fill out the "[Application to Ascertain Wisconsin Net Income Tax Reported as Paid or Payable](#)" for **EACH** individual or business for which you would like information. Be sure to indicate the years for which you would like the information. Net tax requests can be made for tax years 2005 to present.
2. Pay a fee of \$4.00 for each year requested per taxpayer. Example: if you request years 2006-2008 for one person or company, you will pay a total of \$12.00 for that one request.
3. The records can only be released to the requestor - someone else may not receive or pick up the records on your behalf. According to state law, the person requesting the information must prove his or her identity. Therefore, net tax request applications must either:
  - a. Be submitted in person and we will photocopy your driver's license, or
  - b. Be mailed in to the address on the form, but then the form must be notarized.

Your net tax records request will have one of these three results:

1. Amount of net tax
2. \$0 = individual had \$0 net tax
3. No record = no record of a return for the individual that year

If you have questions about how to make a net tax request, please contact the Department's Communications Director at 608.266.2300 or email [DORCommunications@wisconsin.gov](mailto:DORCommunications@wisconsin.gov).