# **CAUTION:**

Do not use this Form W-RA when submitting attachments for a 2008 or later year electronically filed return. Instead submit the Form W-RA that corresponds to the return you are filing. For example, submit the 2008 Form W-RA for 2008 return attachments.

# 2004 Wisconsin Form W-RA

## **Required Attachments for Electronic Filing**



**NOTE:** Failure to mail timely to the correct address with all attachments will result in refund delays.

#### **Homestead Credit Claim**



Staple required attachments to the back of this form.

Wisconsin Department of Revenue PO Box 34 Madison, WI 53786-0001

#### **Farmland Preservation Credit Claim**



Farmland Preservation Unit Wisconsin Department of Revenue PO Box 8967 Madison, WI 53708-8967

#### Wisconsin Free File Tax Return (only when instructed)



Wisconsin Department of Revenue PO Box 8967 Madison, WI 53708-8967

#### **USE BLACK INK ONLY**

I. Taxpayer Information	- Fill in the name,	address, ar	d social security	informatio	on	
YOUR LAST NAME		FIRST NAME AND INITIAL			SOCIAL SECURITY NUMBER	
IF JOINT RETURN, SPOUSE'S LAST NAME		FIRST NAME AND INITIAL			SOCIAL SECURITY NUMBER	
PRESENT HOME ADDRESS (STREET, APARTMENT, ROUTE)					DAYTIME PHONE NUMBER	
CITY OR TOWN		STATE	ZIP CODE		E-MAIL ADDRESS	
If your return was prepared by a if questions arise during the pro		-		-	. Yes No	
II. Tax Return Information  1. Total wages, salaries, tips, e	-			ne 1)	1	
2. Wisconsin income (Form 1, L	ine 13; Form 1A, Lin	ne 11; WI-Z,	Line 1)		2	
3. Wisconsin income tax withhe	eld (Form 1, Line 41;	Form 1A, Lir	ne 30; WI-Z, Line	18)	3	
4. Homestead Credit (Schedule	H, Line 19, Schedul	e H-EZ, Line	: 14)		4	
5. Farmland Preservation Credi	t (Schedule FC, Line	16)			5	
III. Preparer Information	1					
SOCIAL SECURITY NUMBER or PTIN	DATE	DAYTIME P	HONE	E-MAIL	ADDRESS	
FIRM'S NAME (YOURS, IF SELF-EMPLOYED	) AND ADDRESS					

### Instructions for Wisconsin Form W-RA

#### **General Instructions**

You must mail Form W-RA with the required supporting documentation attached when you electronically file an income tax return on which you have claimed homestead or farmland preservation credit. You may also be instructed to submit Form W-RA when using the Wisconsin Free File application. Refunds may not complete processing until we receive the Form W-RA when required. Be sure to mail timely and to the correct address listed below.

Homestead Credit Claim – Within 48 hours of receipt of your Wisconsin acknowledgment, mail original Form W-RA along with all of the required attachments (W-2s, W-2Gs, 1099Rs, original rent certificate(s), tax bill(s), legal documents and statements) to:

Wisconsin Department of Revenue PO Box 34 Madison, WI 53786-0001

Farmland Preservation Credit Claim – Within 48 hours of receipt of your Wisconsin acknowledgment, mail the original Form W-RA along with all of the required attachments (W-2s, W-2Gs, 1099Rs and all Schedule FC attachments listed in the 2004 Schedule FC instructions) to:

Farmland Preservation Unit Wisconsin Department of Revenue PO Box 8967 Madison WI 53708-8967

NOTE: DO NOT mail Farmland Tax Relief Credit Claims.

**Wisconsin Free File Tax Return** – When instructed and within 48 hours of confirmed filing, mail original Form W-RA along with all of the required attachments to:

Wisconsin Department of Revenue PO Box 8967 Madison WI 53708-8967

In All Cases – When using a mail service provider that is NOT the US Postal Service, deliver to Wisconsin Department of Revenue, Mail Opening (MS 1-151), 2135 Rimrock Rd, Madison, WI 53713.

**Reminder:** Keep for at least 4 years, a copy of all documentation supporting your income tax return and homestead or farmland preservation credit claim. Submit it to the department when requested.

#### I. Taxpayer Information

Print or type name(s), social security number(s), address, daytime phone number, and e-mail address (if applicable) in the area provided. The information must match the information filed electronically. If your return and homestead or farmland preservation credit claim was prepared by a third party, indicate whether the department may contact your preparer if questions arise during the processing of your return or claim.

#### **II. Tax Return Information**

**Lines 1-5.** Use whole dollars only in this area. If not applicable, leave blank.

#### **III. Preparer Information**

If your return or claim was prepared by a third party, print or type the requested preparer information.

Tax Due - pay by direct debit, mail or credit card

#### **Direct Debit**

Electronic withdrawal from checking or savings accounts.

#### Mail

Send payment with a 2004 Form EPV, Wisconsin Electronic Payment Voucher, to Wisconsin Department of Revenue, PO Box 2942, Milwaukee, WI 53201-2942

#### **Credit Card**

- · Online at www.officialpayments.com
- By telephone call 1-800-2PAY-TAX (1-800-272-9829).

#### Questions

Refund: You can usually expect your refund within two weeks after the Wisconsin Department of Revenue acknowledges receipt of the return. Your refund will be delayed if your return is selected for review. If it has been longer than four (4) weeks, you may check the status of your refund 24 hours a day, seven days a week. You will need to know your social security number and the refund amount.

(608) 266-8100 (414) 227-4907 www.dor.state.wi.us

General Tax: (608) 266-2772

income@dor.state.wi.us

General E-Filing: (608) 264-6886

efiling@dor.state.wi.us

Forms Requests: (608) 266-1961 or download at

www.dor.state.wi.us

Operator assistance is available Monday-Friday from 7:45 a.m. to 4:15 p.m.