

# 2021 Assessor Calendar of Events

Date	Event
<b>February 1</b>	Assessor certification review – Wisconsin Department of Revenue (DOR) initiates review if 2020 Final Municipal Assessment Report (MAR) or Annual Assessment Report (AAR) was not filed
<b>February 5</b>	<ul style="list-style-type: none"> <li>• <b>Deadline</b> – to submit Provide Assessment Data (PAD) data for 2020 sales to be included on the Preliminary Assessment to Sales Ratio Report</li> <li>• <b>Reminder</b> – all assessments must be submitted online through PAD <a href="https://ww2.revenue.wi.gov/RETRWebApp/application">https://ww2.revenue.wi.gov/RETRWebApp/application</a></li> </ul>
<b>February 15</b>	2021 Manufacturing Notification rolls available on our website by February 15: <ul style="list-style-type: none"> <li>• <a href="https://www.revenue.wi.gov/Pages/Manufacturing/home.aspx">https://www.revenue.wi.gov/Pages/Manufacturing/home.aspx</a></li> <li>• Assessor notified of manufacturing property within the assessor's taxation district that will be assessed by DOR during the current assessment year</li> </ul>
<b>February 19</b>	DOR notifies assessors of Preliminary Assessment to Sales Ratio Reports: <ul style="list-style-type: none"> <li>• Assessor to review useable and rejected sales reports for changes, including incorrectly posted assessments, and clerical errors</li> <li>• Assessor to notify <a href="#">Equalization Bureau District Office</a> of changes</li> </ul>
<b>March 1</b>	<b>Deadline:</b> <ul style="list-style-type: none"> <li>• Manufacturers to submit annual manufacturing property returns to DOR or request filing extension to April 1</li> <li>• Prospective manufacturers to contact DOR and request manufacturing classification Note: DOR will notify assessors regarding any new manufacturing property added (or deleted) from the Notification rolls (published online by February 15)</li> </ul>
<b>March 1</b>	<ul style="list-style-type: none"> <li>• <b>Deadline</b> – property owners submit 2021 Statements of Personal Property (PA-003) and Exemption Requests (PR-230) to the local assessor</li> </ul>
<b>March 5</b>	<ul style="list-style-type: none"> <li>• <b>Final deadline</b> – to submit assessment information for 2020 sales in Provide Assessment Data (PAD) to be included in or excluded from the Final Assessment to Sales Ratio Report</li> <li>• <b>Final deadline</b> – to contact <a href="#">Equalization Bureau District Office</a> if there are changes to previously submitted PAD assessment information</li> <li>• Note: March 6, 2021 is a Saturday. Under state law (sec. 990.004(4)(b), Wis. Stats.,) accept electronically filed, faxed, received by mail or postmarked on Monday, March 8, 2021 as timely</li> </ul>
<b>March 26</b>	DOR notifies assessors of final Assessment to Sales Ratio Reports
<b>April 26</b>	DOR posts 2021 Assessor MAR form to our website <a href="https://www.revenue.wi.gov/Pages/OnlineServices/slffiling.aspx">revenue.wi.gov/Pages/OnlineServices/slffiling.aspx</a>
<b>April 26</b> <i>(4th Monday of April)</i>	Starts the 45-day period when the Board of Review (BOR) holds an initial meeting
<b>May 3</b>	Stratified assessment data due to <a href="#">Equalization Bureau District Office</a> (feedback on economic changes in district) – links to spreadsheet template are found in the instructions <a href="https://www.revenue.wi.gov/Documents/2009stratfrm.pdf">revenue.wi.gov/Documents/2009stratfrm.pdf</a>
<b>June 9</b>	BOR – initial meeting must be held by this date

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<b>June 14*</b> <i>(2<sup>nd</sup> Monday of June)</i>	<b>Deadline</b> – to submit MAR information (used for the 2021 Equalized Values and TID Values) <ul style="list-style-type: none"> <li>• August 1 preliminary Equalized Values and TID Values</li> <li>• August 15 certified Equalized Values and TID Values</li> <li>• Net New Construction calculations</li> <li>• Due by midnight, no extensions</li> <li>• Note: If no report is filed, no change in TID increment is given except those due to manufacturing property changes</li> </ul>
<b>June 14</b> <i>(2<sup>nd</sup> Monday of June)</i>	DOR issues: <ul style="list-style-type: none"> <li>• 2021 Manufacturing Assessment Notices to manufacturing property owners</li> <li>• 2021 Manufacturing Full Value Real Estate and Personal Property Assessment Rolls on our website: <a href="https://www.revenue.wi.gov/Pages/Manufacturing/home.aspx">https://www.revenue.wi.gov/Pages/Manufacturing/home.aspx</a></li> </ul>
<b>July 30</b>	<b>Deadline</b> – to provide DOR with changes to 2021 forms, publications and online applications
<b>August 1*</b>	DOR releases 2021 Preliminary Values: <ul style="list-style-type: none"> <li>• Equalized Values</li> <li>• Net New Construction</li> <li>• Tax Incremental District</li> </ul> Note: DOR will post Preliminary Values on Friday, July 30
<b>August 2</b>	<ul style="list-style-type: none"> <li>• 2021 Annual Assessor Meeting online course announced</li> </ul>
<b>August 7*</b>	<b>Deadline</b> – to notify DOR of potential errors in the preliminary Equalized Value or TID value
<b>August 15*</b>	DOR releases 2021 Certified Values: <ul style="list-style-type: none"> <li>• Equalized Values</li> <li>• Net New Construction</li> <li>• Tax Incremental District</li> </ul> Note: DOR will post Certified Values on Friday, August 13
<b>September 15-16</b>	<ul style="list-style-type: none"> <li>• Municipal Assessor’s Institute – Live Virtual Sessions</li> </ul>
<b>October 1</b>	<b>Deadline</b> – to file Final MAR to be used for 2021 Preliminary Major Class Comparison
<b>October 11-13</b>	Wisconsin Towns Association Annual Meeting – Fox Cities Exhibition Center - Appleton
<b>October - December</b>	DOR issues – <a href="https://www.revenue.wi.gov/Pages/Manufacturing/home.aspx">https://www.revenue.wi.gov/Pages/Manufacturing/home.aspx</a> : <ul style="list-style-type: none"> <li>• 2021 Equated Manufacturing Real Estate and Personal Property Assessment Rolls                Note: A valid Statement of Assessments must be on file before Manufacturing Equated Rolls can be processed</li> <li>• Correction of Errors by Assessors (s. 70.43) Manufacturing Real Estate and Personal Property Assessment Rolls correcting 2020 manufacturing assessments for palpable errors</li> <li>• Omitted Manufacturing Real Estate and Personal Property Assessment Rolls for property omitted from the manufacturing roll during the prior five years</li> </ul>
<b>November 1*</b>	<ul style="list-style-type: none"> <li>• 2021 Preliminary Major Class Comparison Report – DOR posts to our website</li> <li>• DOR sends non-compliance notices to municipalities</li> </ul>
<b>December 1</b>	<ul style="list-style-type: none"> <li>• DOR sends letter to municipal clerk if Final MAR was not filed</li> <li>• If Initial MAR was estimated, final version must be submitted within 10 days of BOR completion</li> </ul>
<b>December 31</b>	<ul style="list-style-type: none"> <li>• <b>Deadline</b> – to submit a final or amended 2021 MAR</li> </ul>

\* Statutory Requirements