



*Scott Walker*  
Governor

*Richard G. Chandler*  
Secretary of Revenue

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## **Tax Deadline One Week Away**

*Request an Extension if You Cannot File by April 17*

With the income tax deadline only a week away, Wisconsin Department of Revenue officials encourage you to request an extension if you cannot file on time. State income tax returns must be received or postmarked by midnight on April 17.

"If you haven't filed yet, e-filing is the way to go. The programs do the math for you, and you will get confirmation that your return has been received so you're confident you made the tax filing deadline," said Secretary Richard G. Chandler. "If you are unable to meet the deadline, request an extension by April 17 to help avoid any late filing penalties."

### **How to Request an Extension**

If you will not meet the tax filing deadline, you must request an extension from the Internal Revenue Service (IRS) by April 17 to avoid penalties. Go to the IRS website at [www.irs.gov](http://www.irs.gov) for more information (keyword: extension). *Taxpayers who file an extension request with the IRS automatically receive a state extension.* You do not need to submit a separate extension request with the Wisconsin Department of Revenue.

With an extension, you have until October 15, 2012, to file your state income tax return and pay your taxes without penalty. However, 1% interest will accrue each month on the amount due until it is paid in full. You can avoid the interest charges by making estimated tax payments (use 2011 Form 1-ES) for the amount you expect to owe.

If you file electronically, keep a copy of the IRS' federal extension application (Form 4868) for your records which shows that you filed an extension request. If you file on paper, attach a copy of the IRS' federal extension application to your Wisconsin tax return.

### **If You Cannot Pay in Full**

If you cannot pay your taxes in full, you can request a payment plan online. It's easy, secure, and available from our website at [revenue.wi.gov/html/payplan.html](http://revenue.wi.gov/html/payplan.html). You can request a payment plan, update an existing plan, or request an automatic withdrawal from your bank account.

### **Free Tax Assistance Sites**

- Located across the state to help low-to-moderate income residents, seniors, veterans, and people with disabilities prepare their tax returns for free.
- Call 2-1-1 to find a Volunteer Income Tax Assistance (VITA) or Tax Counseling for the Elderly (TCE) site in your area.
- VITA site: call 1-800-906-9887 (toll-free) or go to [www.irs.gov](http://www.irs.gov) (Keyword: VITA)
- TCE site: call 1-888-227-7669 (toll-free) or go to [www.aarp.org/applications/VMISLocator/searchTaxAideLocations.action](http://www.aarp.org/applications/VMISLocator/searchTaxAideLocations.action)