

Wisconsin Department of Revenue Audit Gateway Program

Grow with us!



Mission
Strengthen Wisconsin through fair tax and lottery administration, while educating and serving the public, our customers and communities.

Vision
To be the premier agency in providing innovative, accessible resources, and exceptional customer service built on a foundation of trust, inclusivity and creativity.

Values
Integrity
Knowledge
Innovation
Empathy
Inclusivity
Security

What is the DOR Audit Gateway Program?

The Department of Revenue (DOR) is offering a multi-year training program to prepare students of accounting to become qualified for a career as a Revenue Auditor in the Division of Income, Sales & Excise Tax.

QUALIFICATIONS: We are seeking motivated individuals who have an Associate's Degree in accounting, are enrolled in an accredited college/university pursuing a Bachelor's Degree in accounting, and who wish to obtain on-the-job experience to becoming a full time auditor upon graduation.

LET US HELP PAY YOUR EDUCATION EXPENSES: Individuals selected for this program receive tuition assistance for up to 3 years towards the completion of a four-year degree in accounting.

OUR CLASSES START IN LATE MAY/EARLY JUNE: The job announcement will be posted on wisc.jobs and other websites in March, with an application window of two weeks.

Selected candidates will be fully employed as a Gateway Audit Program – Auditor trainee (Tax Representative 3). This position would be full time (40 hours/week) during the summer to complete training, and full-to-part time (minimum of 24 hours/week) during the school year while courses are being completed. Up to four hours a week may be used to complete coursework.

This Trainee level auditor position is responsible for reviewing and preparing assessment or refunds based on federal CP2000s, federal audit reports, and computer selected files; and pursuing non-filers based on predefined criteria. This position will also learn to audit individual income tax returns, credit claims, and have an opportunity to shadow and assist audits being done in the other tax areas of the department.

FAQ's – DOR Audit Gateway Program

1. When will applications be available?

Applications for the Gateway Program will be posted in March with a start date in late May or early June. You will be able to find the job posted on wisc.jobs.

2. Can I apply for the Gateway Program if I graduate in the fall?

Yes, you can apply for the Gateway Program in the following year. For example, if you graduate in December 2022, you can apply in March of 2023 to be a part of the summer class that begins in May/June of 2023.

It is encouraged for potential candidates to begin the process of taking accounting degree coursework at a 4-year college or university while waiting for the program to open for new candidates.

3. How does the program work?

DOR will pay your tuition, laboratory costs, books, and fee expenses up to \$5,000 per semester up to the point that you attain your bachelor's degree in accounting (no more than six consecutive semesters).

Candidates selected for the program will be required to reimburse the Department if all of the following requirements of the program are not met:

- A passing grade equivalent to a "C" or better in each course is required.
- An overall satisfactory rating on performance evaluations
- No discipline related to Department work rule violations
- Completion of a bachelor's degree within 3 years of enrollment in the program

Candidates will be required to sign an agreement to remain in the position employed by DOR for a minimum of three years from the date of reimbursement or the candidate will have to reimburse the Department for the tuition, laboratory costs, books and fees that were paid by the Department during the candidate's time in the program.

4. Will training be in-person or virtual?

These positions are assigned to work in the Milwaukee District Office (819 N 6th Street) or Madison District Office (2135 Rimrock Road). Training will be conducted both in person and on-line using virtual media.

5. Can I complete the Audit Gateway Program early if I have already obtained a 4-year degree in another area?

Yes. We designed the program for flexibility. DOR allows up to 3 consecutive years to complete a bachelor's degree in accounting. Once you have graduated with an accounting degree, you are free to compete for an auditor position in any tax type, at any DOR location in Wisconsin.

6. What happens if it takes me longer than three years to obtain the bachelor's degree in Accounting?

The Department of Revenue will offer tuition assistance for three years of course work at an accredited university or college. If an employee/student needs additional time to complete the degree hours, it will be the responsibility of the student to cover the costs incurred for coursework outside of the 3-year timeframe.

7. Does this job offer state benefits?

Yes. State employees receive an excellent compensation [package](#). Along with the education stipend, you will also receive:

- Paid time off (PTO)
- Wellness opportunities
- Professional Development & Loan Forgiveness
- Health Benefits
- WRS Retirements Benefits

