



Sales & Use Tax Audit Intern – Department of Revenue

Come see what makes the **Wisconsin Dept. of Revenue** (DOR) such a great place to work!

- Join a team that promotes collaboration and provides opportunities for growth. See what our [coworkers are saying](#) about working at DOR.
- We support a healthy balance between your personal and professional life.
- The state offers generous vacation allotments, excellent health care benefits, and one of the best retirement systems in the country. We're a *great* place to start building your future! [State Pension Funding: State Pension Plan Finances | Tax Foundation](#)

We're looking for a handful of motivated Accounting majors finishing their Junior year who want to experience a new way to apply what they've learned.

In return, we're offering you the chance to train on Wisconsin Sales & Use tax law and work hands-on auditing projects under the mentorship of senior staff. We value process improvement, so your ideas and feedback throughout the internship will ensure that our internship program stands out as an exceptional opportunity to learn, lead, and grow.

Starting pay is \$22.13/hour and an excellent [benefit](#) package. You will be able to choose which of our office locations you would like to work out of – Madison, Milwaukee, Appleton, Green Bay, or Eau Claire.

Qualified candidates will:

- Be working to complete a bachelor's degree in accounting or auditing from an accredited university and have completed at least 5 semesters of full-time coursework towards that degree
- Be proficient in Microsoft Office suite applications (including Teams and Excel)
- Have strong written and verbal communication skills, great attention to detail, and an interest in the technical aspects of legal interpretation
- Demonstrated ability to work independently

Well-qualified candidates will have all that plus:

- A familiarity with Wisconsin tax laws and administrative rules
- Experience providing customer service (in person, written, over the phone, etc.)

When applying, please note any experience in the following: tax preparation (volunteer or paid); accounts payable/receivable work; and/or tax planning or research. Your experience can include college projects but be sure to describe what you did in enough detail that the person reviewing your materials can understand what you accomplished and what you learned.

Please **see our official posting on [wisc.jobs](#)** to apply through the State hiring process. We're asking for a resume and cover letter. Use your cover letter to clearly describe how you meet the hiring criteria, including specific examples of your work and/or experience. *Please note, you will be required to submit a copy of your transcript prior to appointment.

We look forward to hearing from you!