



MTA Webinar – Annual Refresher for Manufacturers

January 9, 2024 – 10-11 AM

My Tax Account Registration and Login

- Registering and logging in
- Unlocking an account
- Resetting a password
- Security/authorization codes

General Navigation and Profile Information

- Tabs and functionality they represent
- Updating contact and security information
- Managing accesses to your account
- Managing your profile

Requests and Notices

- Viewing and printing documents
- Adding or closing accounts
- Requesting an extension

E-filing an M-R Form

- Manufacturing Real Estate Return (Form M-R)
- Amending a return
- Saving a return and submitting once saved

Additional MTA Functionality

- Completing a sales worksheet
- Filing an appeal

Note: After registering, you'll receive an email on how to access the webinar. This webinar is compatible with a PC or a MAC. You'll need speakers to hear the presenter but will not need a microphone. We'll answer questions during the webinar and provide a video playback after the session at: revenue.wi.gov/training.