

## 2025 Assessor Calendar of Events

Date	Event
February 1	Assessor certification review – Wisconsin Department of Revenue (DOR) initiates review if the Final 2024 Final Municipal Assessment Report (MAR) was not filed
February 7	<ul> <li>Deadline – to submit Provide Assessment Data (PAD) data for 2024 sales to be included on the Preliminary Assessment to Sales Ratio Report</li> <li>Reminder – all assessment information must be submitted online through the Provide Assessment Data system (PAD): <a href="www2.revenue.wi.gov/RETRWebApp/application">www2.revenue.wi.gov/RETRWebApp/application</a></li> </ul>
February 15	<ul> <li>2025 Manufacturing Notification rolls available on our website by February 15:</li> <li>revenue.wi.gov/Pages/Manufacturing/home.aspx</li> <li>Assessor notified of manufacturing property within the assessor's taxation district that will be assessed by DOR during the current assessment year</li> </ul>
February 17	<ul> <li>DOR notifies assessors of Preliminary Assessment to Sales Ratio Reports:</li> <li>Assessor to review useable and rejected sales reports for changes, including incorrectly posted assessments, and clerical errors</li> <li>Assessor to notify <u>Equalization Bureau District Office</u> of changes</li> </ul>
March 1	<ul> <li>Deadline:</li> <li>Manufacturers to submit annual manufacturing property returns to DOR or request filing extension to April 1</li> <li>Prospective manufacturers to contact DOR and request manufacturing classification         Note: DOR will notify assessors regarding any new manufacturing property added (or deleted) from the         Notification rolls (published online by February 15)</li> <li>Manufacturers to submit annual manufacturing property returns to DOR or request filing extension to April 1</li> <li>Prospective manufacturers to contact DOR and request manufacturing classification         Note: DOR will notify assessors regarding any new manufacturing property added (or deleted) from the         Notification rolls (published online by February 15)</li> <li>Property owners submit Exemption Requests (PR-230) to the local assessor</li> </ul>
March 3	<ul> <li>Final deadline – to submit assessment information for 2024 sales in the PAD system to be included in or excluded from the Final Assessment to Sales Ratio Report</li> <li>Final deadline – to contact <u>Equalization Bureau District Office</u> if there are changes to previously submitted PAD assessment information</li> </ul>
March 24	DOR notifies assessors of Final Assessment to Sales Ratio Reports
April 28 (4th Mon in Apr)	<ul> <li>DOR posts 2025 Assessor MAR form to our website <u>revenue.wi.gov/Pages/OnlineServices/slfiling.aspx</u></li> <li>Starts the 45-day period when the Board of Review (BOR) holds an initial meeting</li> </ul>
May 1	Stratified assessment data due to <u>Equalization Bureau District Office</u> (feedback on economic changes in district) – links to stratification information are found on DOR's Assessor web page, in the Resources section: <a href="mailto:revenue.wi.gov/Pages/Assessors/home.aspx">revenue.wi.gov/Pages/Assessors/home.aspx</a>
May 5	DOR distributes new 2023 WI Act 12 personal property aid in addition to 2017 machinery, tools, and patterns personal property aid
<b>June 9*</b> (2 <sup>nd</sup> Monday in June)	Deadline – to submit MAR information (used for the 2025 equalized values and TID values)  August 1 preliminary equalized values and TID values  August 15 certified equalized values and TID values  Net new construction calculations  Due by midnight, no extensions  Note: If no report is filed, no change in TID increment is given except those due to manufacturing property changes



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June 9 (cont.) (2nd Monday in June)	DOR issues:  • 2024 Manufacturing Assessment Notices to manufacturing property owners  • 2024 Manufacturing Full Value Real Estate and Personal Property Assessment Rolls on our website:  revenue.wi.gov/Pages/Manufacturing/home.aspx
June 11	BOR – initial meeting must be held by this date
July 1	Clerk reports exempt personal property values as of January 1, 2023
July 31	Deadline – to provide DOR with changes to 2026 forms, publications and online applications
August 1*	DOR releases 2025 preliminary values:  • Equalized values  • Net new construction  • Tax incremental district
August 7*	Deadline – Notify DOR of potential errors in the preliminary equalized value, TID value, or net construction value
August 15*	<ul> <li>DOR releases 2025 certified values:         <ul> <li>Equalized values</li> <li>Net new construction</li> <li>Tax incremental district</li> </ul> </li> <li>DOR issues 2017 Machinery Tools and Patterns and 2023 WI Act 12 personal property aid payment estimates (use for budgeting purposes)</li> </ul>
October	<ul> <li>DOR issues bill for manufacturing assessment services to municipalities with manufacturing property</li> <li>Payment due by March 31, 2025, or deduction is made to July 2025 shared revenue payment</li> </ul>
October 6	<b>Deadline</b> – to file Final MAR to be used for 2025 Preliminary Major Class Compliance
October 7-9	Municipal Assessor's Institute – Glacier Canyon Lodge Wilderness Resort, Wisconsin Dells
October 12-14	Wisconsin Towns Association Annual Meeting – Kalahari Resort and Convention Center, Wisconsin Dells
October - December	<ul> <li>DOR issues – revenue.wi.gov/Pages/Manufacturing/home.aspx</li> <li>2025 Equated Manufacturing Real Estate and Personal Property Assessment Rolls         Note: A valid Statement of Assessment must be filed before Manufacturing Equated Rolls can be processed     </li> <li>Correction of Errors by Assessors (sec. 70.43) Manufacturing Real Estate and Personal Property Assessment         Rolls correcting 2024 manufacturing assessments for palpable errors     </li> <li>Omitted Manufacturing Real Estate and Personal Property Assessment Rolls for property         omitted from the manufacturing roll during the prior five years</li> </ul>
November 1*	<ul> <li>2025 Preliminary Major Class Comparison Report – DOR posts to our website</li> <li>DOR sends non-compliance notices to municipalities</li> </ul>
December 1	<ul> <li>DOR sends letter to municipal clerk if Final MAR was not filed</li> <li>If Initial MAR was estimated, final version must be submitted within 10 days of BOR completion</li> </ul>
December 31	Deadline – to submit a final or amended 2025 MAR

<sup>\*</sup> Statutory requirements