

2017 Assessor Calendar of Events

Date	Event
February 1	Assessor certification review – Wisconsin Department of Revenue initiates review if 2016 Final Municipal Assessment Report (MAR), TID Assessment Report (TAR), or Annual Assessment Report (AAR) was not filed
February 10	<ul style="list-style-type: none"> • Deadline to submit Provide Assessment Data (PAD) data for 2016 sales to be included on the Preliminary Assessment to Sales Ratio Report • Reminder – all assessments must be submitted online through PAD https://ww2.revenue.wi.gov/RETRWebApp/application
February 22	<p>Wisconsin Department of Revenue notifies assessors of Preliminary Assessment to Sales Ratio Reports:</p> <ul style="list-style-type: none"> • Assessor to review useable and rejected sales reports for changes, including incorrectly posted assessments, and clerical errors • Assessor to notify Equalization Bureau District Office of changes
March 10	<ul style="list-style-type: none"> • Final deadline to submit assessment information for 2016 sales in Provide Assessment Data (PAD) to be included in or excluded from the Final Assessment to Sales Ratio Report • Final deadline to contact Equalization Bureau District Office if there are changes to previously submitted PAD assessment information
April 7	Wisconsin Department of Revenue notifies assessors of Final Assessment to Sales Ratio Reports
May 1	<p>Wisconsin Department of Revenue posts 2017 Assessor electronic filing forms to our website revenue.wi.gov/eserv/sfiling.html:</p> <ul style="list-style-type: none"> • Exempt Computer Report (ECR) • Municipal Assessment Report (MAR) • TID Assessment Report (TAR)
May 1	<p>Stratified assessment data due to Equalization Bureau District Office (feedback on economic changes in district) – links to spreadsheet template are found in the instructions revenue.wi.gov/training/assess/stratfrm.pdf</p>
May 8 (2 nd Monday of May)	Earliest date to hold Board of Review (BOR)
May 8 (2 nd Monday of May, ongoing)	<p>Assessor to submit Annual Assessment Report (AAR) revenue.wi.gov/eserv/sfiling.html:</p> <ul style="list-style-type: none"> • To municipality prior to or at Board of Review (BOR) • To the Wisconsin Department of Revenue within 30 days following BOR adjournment
June 6	Board of Review – initial meeting must be held by this date
June 12 (2 nd Monday of June)	<p>Deadline to submit Municipal Assessment Report (MAR) – information used for the 2017:</p> <ul style="list-style-type: none"> • August 1 preliminary Equalized Values • August 15 certified Equalized Values • Net New Construction calculations
June 12* (2 nd Monday of June)	<p>Deadline to submit TID Assessment Report (TAR):</p> <ul style="list-style-type: none"> • Due by midnight • No extensions • Note: If no report is filed, no change in increment is given except those due to manufacturing property changes

2017 Assessor Calendar of Events

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June 12* <i>(2nd Monday of June)</i>	Deadline to submit Exempt Computer Reports (ECR) – Municipal and Tax Incremental District: <ul style="list-style-type: none"> • Due by midnight • No extensions
July 31	Deadline to provide the Wisconsin Department of Revenue with changes to 2018 forms, publications and online applications
August 1*	Wisconsin Department of Revenue releases 2017 Preliminary Values: <ul style="list-style-type: none"> • Equalized Values • Net New Construction • Tax Incremental District
August 7*	Deadline to notify Wisconsin Department of Revenue of potential errors in the preliminary Equalized Value or TID value
August 15*	Wisconsin Department of Revenue releases 2017 Certified Values: <ul style="list-style-type: none"> • Equalized Values • Net New Construction • Tax Incremental District
August 31	Deadline to file Amended Exempt Computer Report (ECR): <ul style="list-style-type: none"> • Can only file if initial report filed by 2nd Monday in June • Information received determines 2017 computer aid payments
September 19 – 22	Municipal Assessor’s Institute – Lake Lawn Lodge, Delevan
October 2	Deadline to file Final Municipal Assessment Report (MAR) to be used for Preliminary Major Class Comparison
October 8 - 10	Wisconsin Towns Association Annual Meeting – Holiday Inn, Stevens Point
November 1*	<ul style="list-style-type: none"> • 2017 Preliminary Major Class Comparison Report – Wisconsin Department of Revenue (DOR) posts to our website • DOR sends non-compliance notices to municipalities
November	2018 Annual Assessment Report (AAR) – Wisconsin Department of Revenue posts to our website
November/December	2017 Annual Assessor Meetings – dates to be announced
December 1	<ul style="list-style-type: none"> • Wisconsin Department of Revenue sends letter to municipal clerk if Final Municipal Assessment Report (MAR) or TID Assessment Report (TAR) was not filed • If Initial MAR was estimated, final version must be submitted within 10 days of Board of Review (BOR) completion
December 31	Deadline to submit a final or amended 2017 Municipal Assessment Report (MAR) and 2017 TID Assessment Report (TAR)

* Statutory Requirements



Wisconsin Department of Revenue – State & Local Finance Division Equalization Bureau

Equalization Bureau

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Director

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District Offices

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Equalization Bureau

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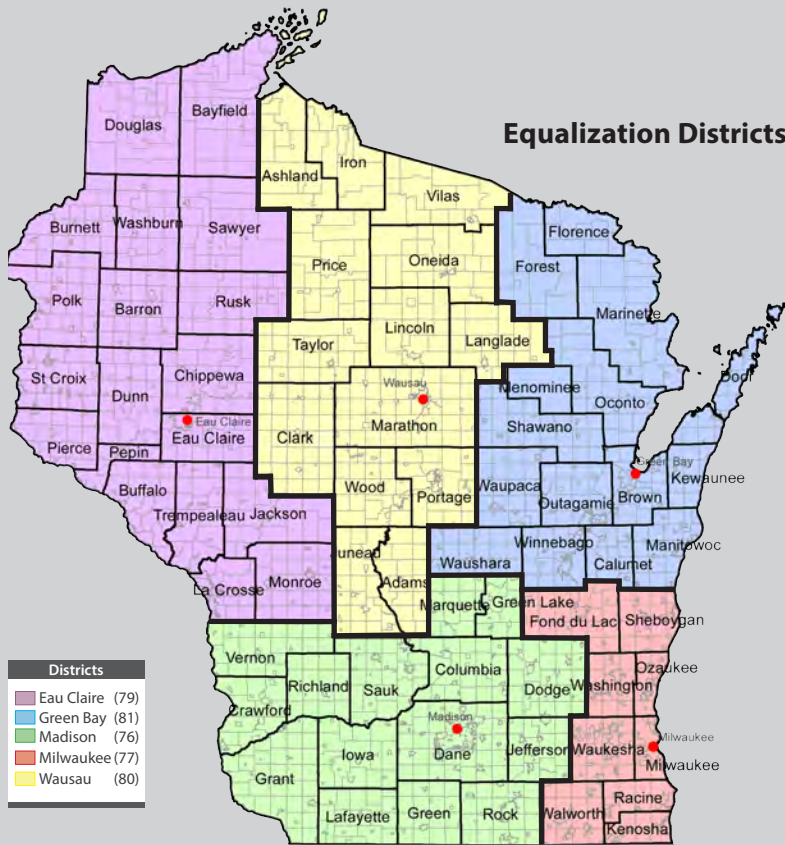
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Wisconsin Counties - Alphabetical List

County		District Office	County		District Office	County		District Office
Code	Name		Code	Name		Code	Name	
01	Adams	80	25	Iowa	76	48	Polk	79
02	Ashland	80	26	Iron	80	49	Portage	80
03	Barron	79	27	Jackson	79	50	Price	80
04	Bayfield	79	28	Jefferson	76	51	Racine	77
05	Brown	81	29	Juneau	80	52	Richland	76
06	Buffalo	79	30	Kenosha	77	53	Rock	76
07	Burnett	79	31	Kewaunee	81	54	Rusk	79
08	Calumet	81	32	La Crosse	79	55	St. Croix	79
09	Chippewa	79	33	Lafayette	76	56	Sauk	76
10	Clark	80	34	Langlade	80	57	Sawyer	79
11	Columbia	76	35	Lincoln	80	58	Shawano	81
12	Crawford	76	36	Manitowoc	81	59	Sheboygan	77
13	Dane	76	37	Marathon	80	60	Taylor	80
14	Dodge	76	38	Marinette	81	61	Trempealeau	79
15	Door	81	39	Marquette	76	62	Vernon	76
16	Douglas	79	40	Menominee	81	63	Vilas	80
17	Dunn	79	41	Milwaukee	77	64	Walworth	77
18	Eau Claire	79	42	Oconto	81	65	Washington	77
19	Florence	81	43	Oneida	80	67	Waukesha	77
20	Fond du Lac	77	44	Outagamie	81	68	Waupaca	81
21	Forest	81	45	Ozaukee	77	69	Waushara	81
22	Grant	76	46	Pepin	79	70	Winnebago	81
23	Green	76	47	Pierce	79	71	Wood	80
24	Green Lake	76						



Wisconsin Department of Revenue – State & Local Finance Division

Local Government Services

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Wisconsin Department of Revenue – State & Local Finance Division
Manufacturing & Utility Bureau

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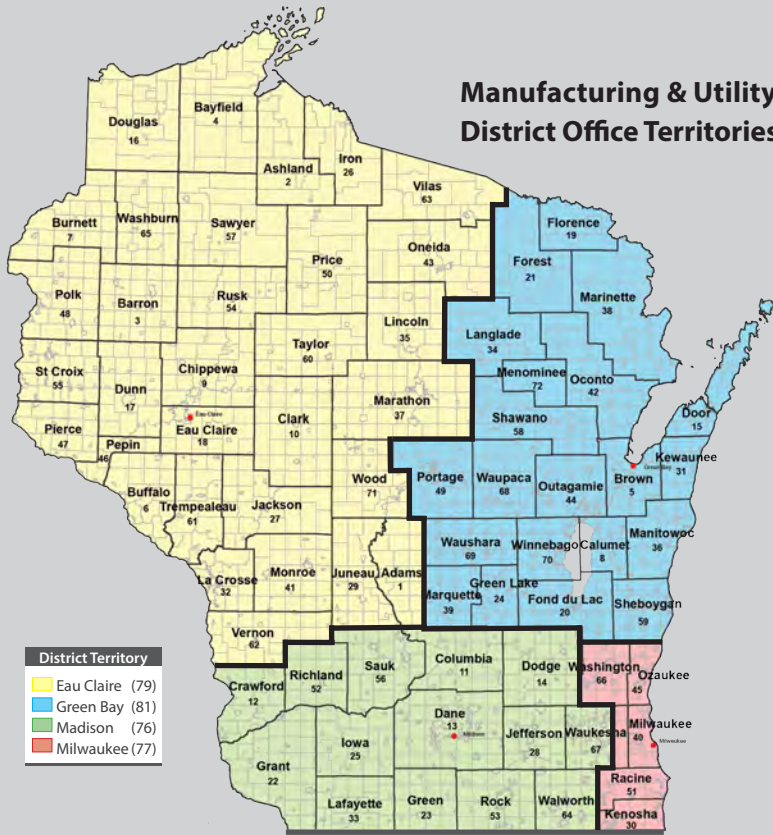
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Counties – Kenosha, Milwaukee, Ozaukee, Racine, Washington, Waukesha (Eastern – C Brookfield, C Muskego, C New Berlin, T Brookfield, V Butler, V Elm Grove, V Lannon, V Menomonee Falls)

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Department of Revenue - Manufacturing & Utility District Offices



Manufacturing & Utility District Office Territories

Manufacturing & Utility Bureau

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Wisconsin Counties - Alphabetical List

County Code	County Name	District Office	County Code	County Name	District Office	County Code	County Name	District Office
01	Adams	79	25	Iowa	76	48	Polk	79
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06	Buffalo	79	30	Kenosha	77	53	Rock	76
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16	Douglas	79	40	Milwaukee	77	63	Vilas	79
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18	Eau Claire	79	42	Oconto	81	65	Washburn	79
19	Florence	81	43	Oneida	79	66	Washington	77
20	Fond du Lac	81	44	Ozaukee	77	67	Waukesha	76/77
21	Forest	81	45	Pepin	79	68	Waupaca	81
22	Grant	76	46	Pierce	79	69	Waushara	81
23	Green	76	47	Portage	81	70	Winnebago	81
24	Green Lake	81				71	Wood	79

Waukesha County Municipal - Assignment Detail

Municipality	Type	District Office	Municipality	Type	District Office
Big Bend	V	76	Milwaukee	C	77
Brookfield	T	77	Mukwonago	T	76
Brookfield	C	77	Mukwonago	V	76
Butler	V	77	Muskego	C	77
Chenequa	V	76	Nashotah	V	76
Delafield	T	76	New Berlin	C	77
Delafield	C	76	North Prairie	V	76
Dousman	V	76	Oconomowoc	T	76
Eagle	T	76	Oconomowoc	C	76
Eagle	V	76	Oconomowoc Lake	V	76
Elm Grove	V	77	Ottawa	T	76
Geneseo	T	76	Pewaukee	V	76
Hartland	V	76	Pewaukee	C	76
Lac La Belle	V	76	Summit	V	76
Lannon	V	77	Sussex	V	76
Lisbon	T	76	Vernon	T	76
Men. Falls	V	77	Wales	V	76
Merton	V	76	Waukesha	T	76
Merton	C	76	Waukesha	C	76



Wisconsin Department of Revenue – State & Local Finance Division Office of Technical and Assessment Services

Director

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SLF system development oversight and coordination, process support for batch jobs, queries, reports and letters, system testing, application development and testing (MAR, TAR, ECR, M-P, M-R); and internet and email updates.

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Education & Certification – bapdor@wisconsin.gov

Wisconsin Property Assessment Manual, guides and state prescribed forms, assessor certification, continuing education, complaints, Annual Assessment Report (AAR), agricultural land – use-value guidelines.

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