



Request for a Closing Certificate for Fiduciaries

Do not attach to Form 2 (see instructions)

Use BLACK INK

Wisconsin Department of Revenue

Form with fields: ESTATES ONLY - Legal last name, First name, M.I., Decedent's social security number, TRUSTS ONLY - Legal name, Estate's/Trust's federal EIN, Individual or firm to whom the closing certificate should be mailed, Attention or c/o, County of jurisdiction, Address, Probate case number, City, State, Zip code, Date of decedent's death (MM DD YYYY)

PART I Information Required When Requesting a Closing Certificate for Estates

Complete lines 1 through 8 and sign on page 2. For deaths prior to 1/1/08, also complete lines 9 and 10.

- 1. Does the decedent have a will?
2. Type of probate
3. If the decedent did not file tax returns for the 4 years prior to death, enter the year and the decedent's approximate income:
4. Was the decedent contacted by the IRS and/or Wis. Dept. of Revenue in the last 3 years?

- 5. Is the gross income of the estate less than \$600?
6. Will a final Form 2 be filed at a later date?
7. Is a certificate required by the court? See instructions.



8. Enter the totals of each of the assets listed below. (NOTE Where any line is left blank, it will be deemed that NONE is the DECLARATION for that line by the person(s) signing Schedule CC.)

Probate Assets Enclose a copy of the inventory.

NO COMMAS; NO CENTS

- a. Real Estate
b. Stocks and Bonds
c. Mortgages, Notes, and Cash
d. Insurance Payable to Estate
e. Other Miscellaneous Property

Nonprobate Assets

- f. Jointly Owned Survivorship - Decedent's Share of Jointly Owned Property
g. Decedent's Share of Survivorship Marital Property
h. Insurance Payable to Named Beneficiaries
i. Transfers During Decedent's Life (gifts, etc.)
j. Annuities and Employee Death Benefits
k. Other Assets

L. Wisconsin GROSS Estate (add lines 8a through 8k) 8L .00

- 9. Was a federal estate tax return (Form 706) filed?
10. If the gross estate plus adjusted taxable gifts was more than \$675,000, was a Wisconsin estate tax return (Form W706) filed?

**PART II Information Required When Requesting a Closing Certificate for Trusts**

Complete lines 1 through 9 and sign below.

1. Enclose a copy of the trust instrument with amendments (will/codicils) and copies of annual court accountings for past three years.
2. a. Name(s) of grantor(s) \_\_\_\_\_  
Social security number(s) \_\_\_\_\_
- b. Name(s) of grantee(s) \_\_\_\_\_  
Social security number(s) \_\_\_\_\_
3. On what date was the trust funded? \_\_\_\_\_
4. Was the trust contacted by the IRS and/or Wis. Dept. of Revenue in the last 3 years?  Yes  No If Yes, explain:  
\_\_\_\_\_  
\_\_\_\_\_
5. a. State reason for closing the trust \_\_\_\_\_  
\_\_\_\_\_
- b. If death of beneficiary, provide name of beneficiary, social security number, last address, and date of death.  
\_\_\_\_\_  
\_\_\_\_\_
6. Have you petitioned the court to close the trust?  Yes  No  
If Yes, enclose a copy of the petition.  
If No, explain why no petition has been filed \_\_\_\_\_
7. Has the trust made an annual accounting to a court?  Yes  No If No, explain \_\_\_\_\_
8. Is a certificate required by the court?  Yes  No See page 15 of the Form 2 instructions
9. Enter the total fair market value of each of the assets listed below that are held by the trust at the end of the year preceding the final year of the trust. (**NOTE** Where any line is left blank, it will be deemed that **NONE** is the **DECLARATION** for that line by the person(s) signing Schedule CC.)
 

a. Real Estate . . . . .	<b>9a</b>	.00
b. Stocks and Bonds . . . . .	<b>9b</b>	.00
c. Mortgages, Notes, and Cash . . . . .	<b>9c</b>	.00
d. Annuities and Life Insurance . . . . .	<b>9d</b>	.00
e. Interest in Partnerships, LLCs, and S Corporations. . . . .	<b>9e</b>	.00
f. Other Miscellaneous Property . . . . .	<b>9f</b>	.00
<b>g. Total Assets</b> (add lines 9a through 9f) . . . . .	<b>9g</b>	<b>.00</b>

I, as fiduciary, declare under penalties of law that I have examined this schedule (including accompanying documents and statements) and to the best of my knowledge and belief it is true, correct, and complete.

Your signature	Date	Daytime phone (    )
PERSON PREPARING FORM (Individual or firm) if other than the preceding signer		
Name	Signature of preparer	Date      Daytime phone (    )

Mail to: Wisconsin Department of Revenue  
PO Box 8918  
Madison WI 53708-8918