

## Table of Contents

DOA PeopleSoft Implementation .....	1
SDC Technology Enhancements .....	1
Assessing Interest on SDC Debt .....	2
New Legislation for Clerks of Circuit Courts .....	2
Contact Information .....	2

**Subscribe to our newsletter** – [subscribe](#) to receive the latest Agency Collection News.

## Department of Administration (DOA) PeopleSoft Implementation

Lessons learned with the migration to the DOA People Soft program.

- a) Transmit the account change forms to DOR for processing. We will update our systems and keep a copy, then send to DOA to update in the PeopleSoft system. If there are any questions, DOA will contact us first.
  - [STAR Authorization for Electronic Deposit form \(DOA-6456\)](#) - use this form to update bank account information.
  - [Agency Collections Setoff - Accounting Transfer form \(P-171\)](#) – use this form to update your accounting information for PeopleSoft accounting transfers (state agencies only).
- b) To locate your payments, review the statement details. TRIP payments are identified by TRIP + your Agency ID. SDC payments are identified by SDC+ your Agency ID. If you do not see the TRIP or SDC information in the detail, contact us and we will work with DOA to find the paying agency. This is an example of what you may see:

```
ACH CREDIT RECEIVED  
State of Wiscons WI PS ACH RMR*IV*TRIP000000*  
  
ACH CREDIT RECEIVED  
State of Wiscons WI PS ACH RMR *IV*SDC000000*
```

## SDC Technology Enhancements

**Joint Debt Project** - We are pleased to announce that DOR is now set to receive joint debts. You may submit using My Tax Account or XML file layout. XML file schemas can be found on the SDC web page – [XML File Specifications](#).

DOR will continue to support the current file layout until January 2018 to allow time to transition to the XML format. DOR requires agencies to test a XML file before going to production. When your agency is ready to submit an XML file, please contact DOR to test your file.

SDC User Guide and My Tax Account User Guide have been updated to include these changes.

**Federal Student Loans** – Our next technology project is to develop functionality to accept federal student loan debts from University of Wisconsin campuses. We met with UW- Oshkosh and UW-Milwaukee to draft business requirements for collecting this unique subset of debts. We anticipate development to start in January 2016 with a March 2016 implementation date.

## Assessing Interest on SDC Debt

DOR calculates and collects interest for an SDC agency only if the agency certifies the debt with interest by entering an interest rate. Simple interest, based on the principal amount certified, is calculated monthly. Interest is posted to the account on the first business day of the month. Payments received from the debtor post to fees first, then interest, and then principal.

To submit a debt to SDC that accrues interest, complete the fields provided for interest information.

## New Legislation for Clerks of Circuit Courts

Wisconsin law was amended giving Clerks of Circuit Courts authority to enter into SDC collection agreements with the department. Section 59.40(4) was amended and now reads as follows as follows:

***(4) CLERK OF CIRCUIT COURT; DEBT COLLECTOR CONTRACT. If authorized by the board under s. 59.52 (28), the clerk of circuit court may contract with a debt collector, as defined in s. 427.103 (3), or enter into an agreement with the department of revenue under s. 71.93 (8) for the collection of debt. Any contract entered into with a debt collector shall provide that the debt collector shall be paid from the proceeds recovered by the debt collector. Any contract entered into with the department shall provide that the department shall charge a collection fee, as provided under s. 71.93 (8) (b) 1. The net proceeds received by the clerk of circuit court after the payment to the debt collector shall be considered the amount of debt collected for purposes of distribution to the state and county under sub. (2) (m).***

The law also authorizes a DOR collection fee.

## Contact Information

Joseph Mugenga

Email: [trip@revenue.wi.gov](mailto:trip@revenue.wi.gov)

Phone: 608-264-0344

Fax: 608-261-6226

SDC Debtor Contact

Phone: 608-264-0345

TRIP Debtor Contact

Phone: 608-266-7879