

Setoff System Enhancement Projects

Vendor Setoff - A modification to s. 71.93 and s. 71.935 provides for the Department of Revenue to refer setoff debts to the Department of Administration for collection of vendor payments. We are estimating implementation of this functionality by the end of June 2007. What this means to you:

- An additional revenue stream for potential debt collection
- A **REQUIRED** change to the notification letter that you send out to your debtors to add language to cover the interception of the vendor debts. Refer to the TRIP web page- www.revenue.wi.gov/ise/trip/index.html for the new letter format. Updates to this letter should be implemented by June 30th, 2007.

Business Debt Referral – This enhancement will allow business debts to be referred for collection using the business Federal Employer Identification Number (FEIN). We are estimating implementation of the functionality by the middle of August. Business debts referred to the TRIP system will go against the business tax refund database as well as the Department of Administration’s vendor payment database through the vendor setoff program. What this means to you:

- The ability to refer your business debts for collection.
 - The DOR Expanded File Format will be necessary when submitting bulk files. If you have been using the current format, you will have to update your files to accommodate the new FEIN and Org Name fields. Refer to the TRIP web page – file formats are located in the appendix of the Full Access User Manual.
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Name Mismatch Errors

The Department of Revenue must ensure that the debt certified for offset matches our records. As new debts are submitted, they are run by edits in the TRIP system and WINPAS (DOR’s processing, audit and collections system). If the debtor’s identifier exists in both systems, then the name must match both systems as well. The name matching is based on the first four characters of the last name and the first two characters of the first name.

- If the SSN does not match either system, then the record will be accepted
- If the SSN and Name matches both systems, then the record will be accepted
- If the SSN and Name matches the setoff system and SSN matches WINPAS but the Name does not match the income system, then the debt will be rejected.
- If the SSN and Name matches the WINPAS and the SSN matches the setoff system but the Name does not match the setoff system, then the debt will be rejected.

In the event that a record has rejected and you are certain that you have the correct name, then you may contact the Department of Revenue for assistance. We will research both systems to determine if file maintenance is appropriate. It is possible for us to change a name on the TRIP system. Send inquiries to trip@dor.state.wi.us.

Note: If the file maintenance is performed against the setoff system, then it may impact your debts. The debtor name within the setoff system will be different for balance verifications, posting notices, and future file maintenances.

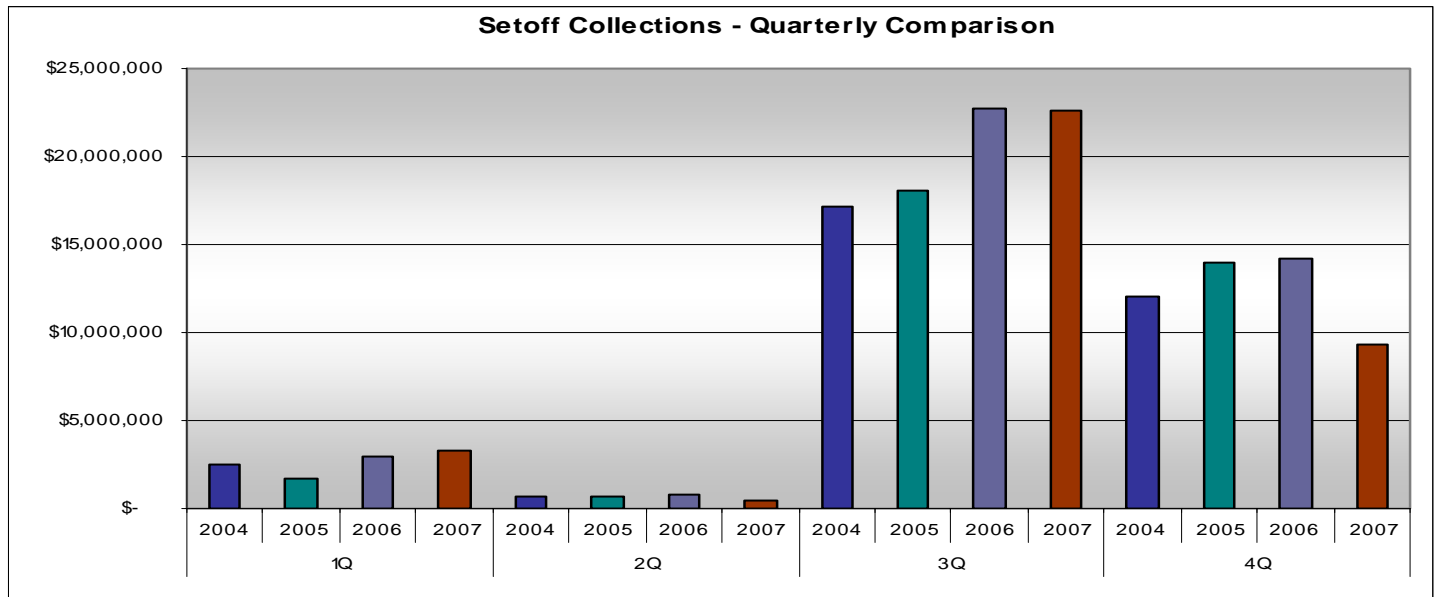
Safeguarding Taxpayer Information

Each issue of the TRIP News contains a note about safeguarding taxpayer information. The setoff program requires that state agencies and local governments exchange sensitive taxpayer information in order to achieve a debt match with Department of Revenue tax records. Here are some tips to make sure safeguards are in place to ensure that personal and financial information is kept confidential:

- Do not send a taxpayer's Social Security Number (SSN) in email correspondence. Please send the debtor's name, address, drivers license number (DLN), and the last four digits of the SSN.
- Do not place printouts from the TRIP application or Agency Setoff systems in the trash. Please make sure that this information is disposed of by first shredding the document.

Collection Performance (thru 4/24/07)

Collections this year are steady in comparison to the 3rd quarter last year. Fourth quarter results are through 5/8/07 and we anticipate to be on track with last year's collections.



The TRIP Web-page

www.revenue.wi.gov/ise/trip/index.html

- Past issues of TRIP News
- Resources
- TRIP Training Manuals

The TRIP Listserv - Be among the first to receive TRIP News! Sign up to receive electronic notifications at www.revenue.wi.gov/html/lists.html. We will be sending reminders to check out the latest edition of TRIP News as well as program specific information.

Contact Information

Please feel free to contact us with any questions or concerns.

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This newsletter is distributed electronically on a quarterly basis. Copies can be found on our website at www.revenue.wi.gov in the government e-services section.