

**Filing Instructions**

- Person in charge of providing, or under contract to provide, emergency medical services for a political subdivision must complete this certification form (sec. [66.0608\(2m\)](#), Wis. Stats.)
- **Due date** – June 16, 2025. Provide this completed form to your municipal or county clerk on or before the due date. **Do not** submit this form to the Wisconsin Department of Revenue.

**Failure to file** – if you do not provide this completed form to your municipal or county clerk by June 16, 2025, they may not be able to timely file the Maintenance of Effort Report and be charged a penalty under state law.

**Questions?** Contact us at [lgs@wisconsin.gov](mailto:lgs@wisconsin.gov).

**Section 1: Municipality or County Information**

Co-muni code –	Taxation district ( <i>check one</i> ) <input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City <input type="checkbox"/> County	Municipality or county	County
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**Section 2: Certifying Person's Information**

Name	Title		
Address			
City	State	Zip	
Email	Phone (     )     –		

**Section 3: Certification Questionnaire**

Answer each question below by checking "Yes" or "No." If you select yes for either question, do not complete Section 4.

Did the municipality or county listed in Section 1:

- Consolidate its emergency medical services with another political subdivision or enter into a contract with a private entity to provide emergency medical services in 2023? ..... Yes ☐ No ☐
- Newly establish or join a newly established emergency medical service agency in 2023? ..... Yes ☐ No ☐

**Section 4: Certification Details**

I certify the following has been maintained at a level equivalent to that provided in the previous year, 2023.

Check all boxes that apply:

- ☐ Political subdivision's expenditures, not including capital expenditures or expenditures of grant moneys received from the state or federal government, for emergency medical services.
- ☐ Number of full-time equivalent emergency medical services personnel employed by or assigned to the political subdivision, not including emergency medical services personnel whose positions are funded by grants received from the state or federal government. For volunteer emergency medical services, those volunteer emergency medical services personnel who responded to at least 40% of calls to which volunteer emergency medical services personnel responded may be counted as full-time equivalent emergency medical services personnel under sec. [66.0608\(2m\)\(b\)2.b.](#), Wis. Stats.
- ☐ Level of training of and maintenance of licensure for emergency medical services personnel providing emergency medical services within the political subdivision.
- ☐ Response times for emergency medical services throughout the political subdivision, adjusted for the location of calls for service.

**Section 5: Signature**

Certifying person's signature	Date
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