

# AB-163: APPLICATION FOR TRANSFER OF AN ALCOHOL BEVERAGE PERMIT FROM ONE PREMISE TO ANOTHER

To the Secretary of Revenue:

\$10.00 Transfer Fee

According to sec. 125.04(12)(a), Wis. Stats., the undersigned hereby applies for a transfer of Alcohol Beverage

Permit No. \_\_\_\_\_.

Name of firm \_\_\_\_\_

Current business address \_\_\_\_\_  
Street Township/Village/City State Zip

New business address \_\_\_\_\_  
Street Township/Village/City State Zip

Effective date \_\_\_\_\_

New mailing address \_\_\_\_\_  
(if different than business address) Street City State Zip

Business telephone number (      ) \_\_\_\_\_

## PHYSICAL DESCRIPTION OF BUILDINGS OR PREMISES

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Is any other business conducted on the same premises?     Yes     No

If yes, please describe/explain. \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Name	Title	
Signature	Email address	Date

*See Instructions on Reverse Side*

# AB-163 INSTRUCTIONS

## WHO NEEDS TO COMPLETE THIS FORM

Anyone who holds an Alcohol Beverage Permit and wants to transfer from one premise to another within same license year.

## TRANSFER FEE

The transfer fee is \$10.00 for your first address change during a calendar year. Send your completed application (Form AB-163) and payment to the mailing address below. Make check payable to Wisconsin Department of Revenue.

Each additional address change during the same calendar year is subject to a new license fee. You must complete a new application instead of this form.

## ASSISTANCE

You can access the department's website 24 hours a day, 7 days a week, at [revenue.wi.gov](http://revenue.wi.gov). From this website, you can:

- Access *My Tax Account* (MTA)
- Complete electronic fill-in forms
- Download forms, schedules, instructions, and publications
- View answers to commonly asked questions
- E-mail us for assistance

### Physical Address

2135 Rimrock Road  
Madison WI 53713

Phone: (608) 266-6701

FAX (608) 261-7049

E-mail: [excise@revenue.wi.gov](mailto:excise@revenue.wi.gov)

### Mailing Address

Excise Tax Unit  
Wisconsin Department of Revenue  
PO Box 8900  
Madison WI 53708-8900