



For 2003 or taxable year beginning \_\_\_\_\_, 2003, and ending \_\_\_\_\_, 20\_\_\_\_  
**Due Date:** 15th day of 3rd month following close of taxable year.

Check box if  
 name or  
 address  
differs from that  
on last year's  
return

*Place label here. Make necessary corrections. Otherwise, please print or type.*

Corporation Name

Number and Street

City

State

Zip Code

A Federal Employer ID Number

B Seller's Permit or Use Tax Number

C Wis. Employer ID (Withholding) Number

D State and Year of Incorporation

**Corporation Balance Sheets**  
for taxable year shown above

		Beginning of Taxable Year	End of Taxable Year
<b>ASSETS</b>	1 Cash .....		
	2 Net trade notes and accounts receivable .....		
	3 Inventories .....		
	4 Government obligations .....		
	5 Other current assets .....		
	6 Loans to stockholders .....		
	7 Mortgage and real estate loans .....		
	8 Other investments .....		
	9 Net buildings and other fixed depreciable assets .....		
	10 Net depletable assets .....		
	11 Land (net of any amortization) .....		
	12 Intangible assets (amortizable only) .....		
	13 Other assets .....		
	14 <b>Total assets</b> .....		
<b>LIABILITIES AND STOCKHOLDERS' EQUITY</b>	15 Accounts payable .....		
	16 Mortgages, notes, bonds payable in less than 1 year ..		
	17 Other current liabilities .....		
	18 Loans from stockholders .....		
	19 Mortgages, notes, bonds payable in 1 year or more ...		
	20 Other liabilities .....		
	21 Capital stock:		
	a Preferred stock .....		
	b Common stock .....		
	22 Paid-in or capital surplus .....		
	23 Retained earnings — Appropriated .....		
	24 Retained earnings — Unappropriated .....		
	25 Adjustments to shareholders' equity .....		
26 Less: Cost of treasury stock .....			
27 <b>Total liabilities and stockholders' equity</b> .....			
<b>ADDITIONAL INFORMATION REQUIRED</b>	28 Person to contact concerning this return: Name _____ Telephone number ( )                      Fax number ( )		
<b>SIGNATURE</b>	<i>I, the undersigned authorized officer, declare that the above named corporation has had no income or expense and has been completely inactive for the entire taxable year shown above. I also declare that the above corporation balance sheets are true and correct.</i>		
	Signature of Officer ▶	Date	
	Title	Officer's State of Residence	

**MAILING**

**Mail to:** Wisconsin Department of Revenue, P.O. Box 8908, Madison, WI 53708-8908.

WPC1	WPC2	WPC3
SPCL	FRCE	XTNN

For Department Use Only

# Instructions for Form 4H

## General Instructions

### Purpose of Form 4H

A corporation that has been completely inactive **both in and outside Wisconsin** for an entire taxable year may file Form 4H instead of filing a corporate franchise or income tax return. Thereafter, the corporation need not file a corporate franchise or income tax return or Form 4H for any subsequent year unless requested to do so by the Department of Revenue or unless, in a subsequent year, the corporation is activated or reactivated.

**Note:** By filing Form 4H, a corporation is relieved of the requirement to file an annual franchise or income tax return with the Department of Revenue. This exemption **does not extend** to reports required by other agencies. In order for the corporation to continue in good standing, it must continue to file a Wisconsin Corporation Annual Report each year with the Corporation Section, Division of Corporate and Consumer Services, Wisconsin Department of Financial Institutions. Failure to file this report within a specified period of time may subject the corporation to administrative dissolution.

### Who May Not File Form 4H

A corporation must file a corporate franchise or income tax return instead of Form 4H if –

- the corporation's balance sheet for the end of the taxable year differs from its balance sheet for the beginning of the taxable year, or
- the corporation liquidates during the taxable year.

### When to File

File Form 4H on or before the 15th day of the third month following the close of the taxable year. Any extension of time allowed by either the Internal Revenue Service or the Department of Revenue to file your return extends the due date for filing Form 4H, provided you attach a copy of your extension to Form 4H. If Form 4H is not filed on or before the due date or extended due date, a \$30 late filing fee applies.

### Where to File

Mail Form 4H to the Wisconsin Department of Revenue, P.O. Box 8908, Madison, WI 53708-8908.

## Specific Instructions

### Balance Sheets

Complete the balance sheets for the first day and last day of the taxable year covered by this Form 4H. If the corporation had no assets or liabilities and capital on either the first day or the last day of the taxable year, enter "None" on line 14 and on line 27.

### Signature on Form 4H

The corporation president must sign Form 4H if the president is a resident of Wisconsin. Otherwise, another officer who is a Wisconsin resident should sign Form 4H. If none of the officers are residents of Wisconsin, Form 4H may be signed by any duly authorized officer.