



2024 Assessor Calendar of Events

Date	Event
February 1	Assessor certification review – Wisconsin Department of Revenue (DOR) initiates review if the Final 2023 Final Municipal Assessment Report (MAR) was not filed
February 2	<ul style="list-style-type: none"> • Deadline – to submit Provide Assessment Data (PAD) data for 2023 sales to be included on the Preliminary Assessment to Sales Ratio Report • Reminder – all assessment information must be submitted online through the Provide Assessment Data system (PAD): ww2.revenue.wi.gov/RETRWebApp/application
February 15	<p>2024 Manufacturing Notification rolls available on our website by February 15:</p> <ul style="list-style-type: none"> • revenue.wi.gov/Pages/Manufacturing/home.aspx • Assessor notified of manufacturing property within the assessor's taxation district that will be assessed by DOR during the current assessment year
February 16	<p>DOR notifies assessors of Preliminary Assessment to Sales Ratio Reports:</p> <ul style="list-style-type: none"> • Assessor to review useable and rejected sales reports for changes, including incorrectly posted assessments, and clerical errors • Assessor to notify Equalization Bureau District Office of changes
March 1	<p>Deadline:</p> <ul style="list-style-type: none"> • Manufacturers to submit annual manufacturing property returns to DOR or request filing extension to April 1 • Prospective manufacturers to contact DOR and request manufacturing classification <p>Note: DOR will notify assessors regarding any new manufacturing property added (or deleted) from the Notification rolls (published online by February 15)</p>
March 1	Deadline – property owners submit Exemption Requests (PR-230) to the local assessor
March 1	<ul style="list-style-type: none"> • Final deadline – to submit assessment information for 2023 sales in the PAD system to be included in or excluded from the Final Assessment to Sales Ratio Report • Final deadline – to contact Equalization Bureau District Office if there are changes to previously submitted PAD assessment information
March 22	DOR notifies assessors of final Assessment to Sales Ratio Reports
Spring 2024	DOR provides municipal clerk a new form for reporting locally assessed, exempt personal property values as of January 1, 2023. Detailed instructions will be provided.
April 22 <i>(4th Monday in April)</i>	Starts the 45-day period when the Board of Review (BOR) holds an initial meeting
April 22	DOR posts 2024 Assessor MAR form to our website revenue.wi.gov/Pages/OnlineServices/slfilling.aspx
May 3	Stratified assessment data due to Equalization Bureau District Office (feedback on economic changes in district) – links to stratification information are found on DOR's Assessor web page, in the Resources section: revenue.wi.gov/Pages/Assessors/home.aspx
June 5	BOR – initial meeting must be held by this date
June 10* <i>(2nd Monday in June)</i>	<p>Deadline – to submit MAR information (used for the 2023 Equalized Values and TID Values)</p> <ul style="list-style-type: none"> • August 1 preliminary Equalized Values and TID Values • August 15 certified Equalized Values and TID Values • Net New Construction calculations • Due by midnight, no extensions • Note: If no report is filed, no change in TID increment is given except those due to manufacturing property changes



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June 10 (cont.) <i>(2nd Monday in June)</i>	DOR issues: <ul style="list-style-type: none"> • 2024 Manufacturing Assessment Notices to manufacturing property owners • 2024 Manufacturing Full Value Real Estate and Personal Property Assessment Rolls on our website: revenue.wi.gov/Pages/Manufacturing/home.aspx
July 1	Clerk reports exempt personal property values as of January 1, 2023
July 31	Deadline – to provide DOR with changes to 2025 forms, publications and online applications
August 1*	DOR releases 2024 Preliminary Values: <ul style="list-style-type: none"> • Equalized Values • Net New Construction • Tax Incremental District
August 2	2024 Annual Assessor Meeting announced
August 7*	Deadline – to notify DOR of potential errors in the preliminary Equalized Values or TID Values
August 15*	<ul style="list-style-type: none"> • DOR releases 2024 Certified Values: <ul style="list-style-type: none"> ○ Equalized Values ○ Net New Construction ○ Tax Incremental District • DOR releases 2023 Act 12 personal property aid payment estimates (use for budgeting purposes)
September 24-26	Municipal Assessor’s Institute – Tundra Lodge, Green Bay, Wisconsin Check back on MAI website for details: lwm-info.org/762/Municipal-Assessors-Institute
October 7	Deadline – to file Final MAR to be used for 2024 Preliminary Major Class Compliance
October	DOR issues bill for manufacturing assessment services to municipalities with manufacturing property <ul style="list-style-type: none"> • Payment due by March 31, 2025, or deduction is made to July 2025 shared revenue payment
October 6-8	Wisconsin Towns Association Annual Meeting – Holiday Inn and Convention Center – Stevens Point
October - December	DOR issues – revenue.wi.gov/Pages/Manufacturing/home.aspx <ul style="list-style-type: none"> • 2024 Equated Manufacturing Real Estate and Personal Property Assessment Rolls Note: A valid Statement of Assessment must be filed before Manufacturing Equated Rolls can be processed • Correction of Errors by Assessors (sec. 70.43) Manufacturing Real Estate and Personal Property Assessment Rolls correcting 2023 manufacturing assessments for palpable errors • Omitted Manufacturing Real Estate and Personal Property Assessment Rolls for property omitted from the manufacturing roll during the prior five years
November 1*	<ul style="list-style-type: none"> • 2024 Preliminary Major Class Comparison Report – DOR posts to our website • DOR sends non-compliance notices to municipalities
December 1	<ul style="list-style-type: none"> • DOR sends letter to municipal clerk if Final MAR was not filed • If Initial MAR was estimated, final version must be submitted within 10 days of BOR completion
December 31	Deadline – to submit a final or amended 2024 MAR

* Statutory Requirements