

INSTRUCTIONS

For Claiming Exemption Under Section 70.11(21) Wisconsin Statutes – Waste Treatment Facility

GENERAL

1. On or before January 15, or an approved extended due date, file a completed “Application for Exemption Waste Treatment Facility” Form UT-008 and “Schedule A,” Form UT-009, with the Wisconsin Department of Revenue. Send to the following address:

Wisconsin Department of Revenue
Bureau of Property Tax
2135 Rimrock Road, MS 6-97
P.O. Box 8971
Madison, WI 53708-8971
2. Use a separate Form UT-008 for **each New or Changed** waste treatment facility. **Reminder you only need to send a schedule for a New or Changed facility.** If the facility is located in more than one municipality, show the percent in each. See **Section A.**
3. Applications received after the January 15 deadline cannot be accepted and will be returned to originator for refiling in the following year. For good cause shown upon application by the applicant, the Department may grant an extension of time not exceeding 120 days in which to file per Wis. Adm. Code section Tax 6.40(2).
4. Complete **all** Sections A through J if this is a new waste treatment facility or if capital changes have been made to an existing facility during the previous calendar year. A summary of all approved facilities is still required.
5. If you have any questions regarding this report contact us at 608-266-8162 or utility@revenue.wi.gov.
6. The total net book value of all approved or applied for facilities must tie to the gross receipt or ad valorem annual reports filed with the Bureau of Property Tax.

SPECIFIC

Section D, Column 1. To expedite review, write an accurate description of the property, **sufficient** to enable physical and functional identification of the waste treatment facility. Per Wis. Adm. Code section Tax 6.40; “*Waste treatment facility* means tangible property that is built, constructed or installed as a unit so as to be readily identifiable as directly removing, altering or storing leftover, superfluous, discarded or fugitive material. Monitoring equipment which is not a component or integral part of a waste treatment facility is not exempt.” Submit a schematic diagram of the facility on Form UT-009, “Schematic Diagram of Waste Treatment Facility,” Schedule A of Form UT-008.

Section D, Columns 2, 3 and 4. These columns will provide the Wisconsin Department of Revenue with a cost analysis of the facility by yearly increments of prior costs, current additions or disposals, and net depreciated cost. If any of the facilities’ prior years incremental costs were included on an “Application for Exemption of Waste Treatment Facility” filed in a prior year, identify that form by the appropriate reference page number, etc., in Column 2. If the facilities’ prior years cost was construction work in progress, state C.W.I.P. also in Column 2.

Section H. If the facility was given a Property Tax Waste Treatment Facility Identification Number by the Wisconsin Department of Revenue, i.e., with a tentative exemption for sales tax or previously filed application on Form UT-008, please indicate the number in the space provided. Record this number on Schedule A, UT-009 in the upper left corner.

Appeal Procedures. If property covered by this form is determined to be taxable, the owner may appeal that determination to the tax appeals commission or Dane County circuit court as per Chapter 70.11(21)(f) of the Wisconsin Statutes:

“(f) If property about which a statement has been filed under par. (c) is determined to be taxable, the owner may appeal that determination under s. 76.08.”