

Debt Request Inquiry
for
TRIP Agencies

Agency Types That Can Use This Procedure

- The following procedure only applies to TRIP Agencies
- Mainframe and CCAP Agencies without TRIP Access can not use this procedure

Reject Request Overview

- TRIP Agencies must request name reject corrections with this procedure
- See 'TRIP Reject Messages' PowerPoint documentation for rejects that may be requested for correction with this procedure
- Typically, only Name Mismatches can be requested for corrections with this procedure

Name Mismatch Reject Correction Request Procedure

- User must be logged in to the TRIP interface
- Rejects are viewed in View/Receive Files-File Maintenance
- See PowerPoint – View/Receive Files on our website

Click 'Debt Request Inquiry' button

TRIP External(Full Access) - Main - Windows Internet Explorer

File Edit View Favorites Tools Help

Google

TRIP External(Full Access) - Main

TRIP WISCONSIN Department of Revenue

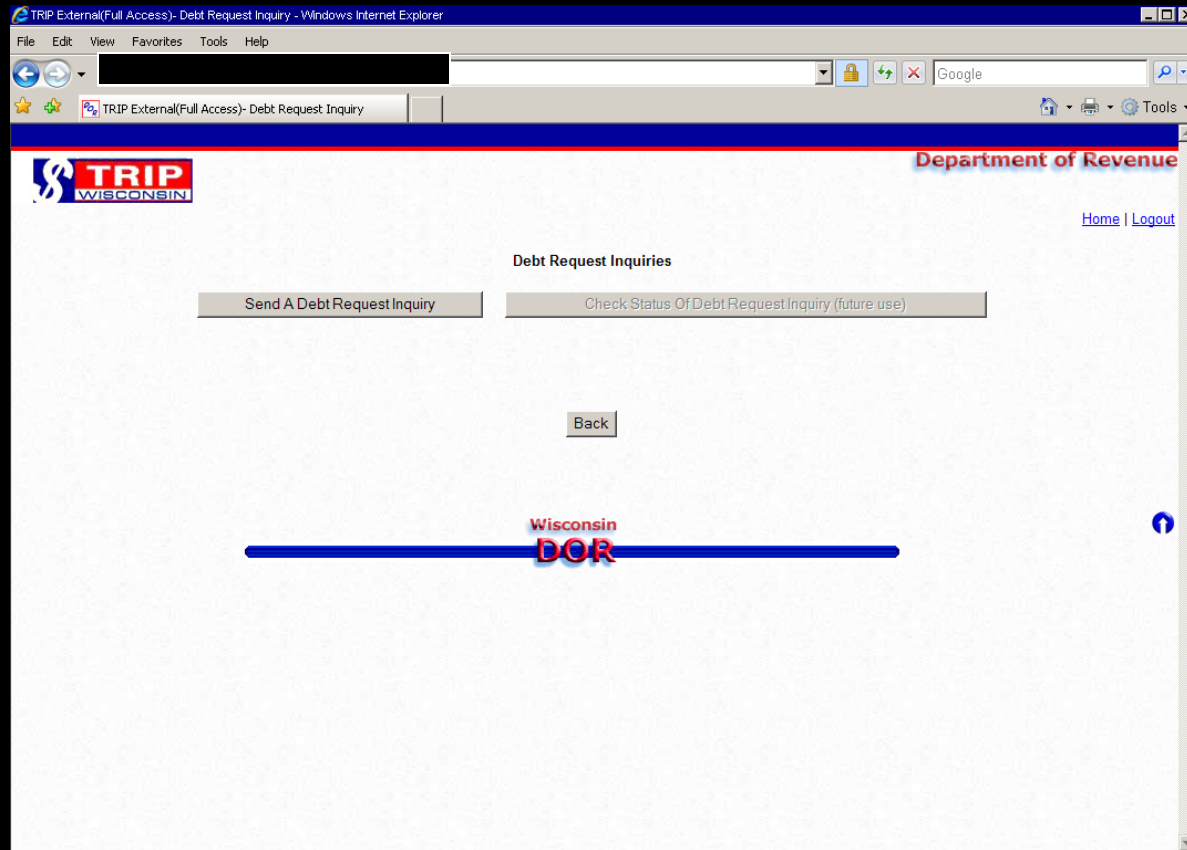
TRIP External (Full Access)

File Maintenance: Allows you to establish new debts, change the balance of an existing debt, change the address of an existing debt, inactivate an active debt, or activate an inactive debt.	File Maintenance
View/Receive Files: Allows you to view or download an agency's file maintenance, balance verification or posting notice files, or generate an account inventory.	View/Receive Files
Send File: Allows you to send a file to DOR.	Send File
Taxpayer Debt Summary: Allows you to query and get the taxpayer debt information.	Debt Summary
Request Authorization: Allows you to request authorization for additional members of your staff to select agencies.	Request Authorization
Debt Request Inquiry: Allows you to send an inquiry to the Agency Setoff Coordinator regarding a rejected debt request, or check the status of previously sent requests.	Debt Request Inquiry
FAQ's: Displays information about DOR's refund interception program and contains a list of frequently asked questions.	FAQ
Logout: Logs you out from the TRIP External (Full Access) module.	Logout

Messages

Wisconsin DOR

Click 'Send A Debt Request Inquiry' button



Complete 'Send Debt Request Inquiry' screen and click 'Submit'

Enter the Debtor Information that was Submitted

TRIP External(Full Access) - File Maintenance - Windows Internet Explorer

File Edit View Favorites Tools Help

TRIP External(Full Access) - File Maintenance

Department of Revenue

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Send Debt Request Inquiry

IF YOU HAVE A DEBT REQUEST THAT WAS REJECTED DUE TO A MISMATCH ON IDENTIFIER (SSN, FEIN OR DLN) AND NAME, YOU MAY USE THIS SCREEN TO SEND THE DEBTOR'S INFO TO THE AGENCY SETOFF COORDINATOR FOR RESOLUTION

ID Type	*** Select ***	SSN	<input type="text"/>
FEIN	<input type="text"/>	DLN	<input type="text"/>
Last Name	<input type="text"/>	Suffix	<input type="text"/>
First Name	<input type="text"/>	Middle Initial	<input type="text"/>
Business Name	<input type="text"/>	AIN	<input type="text"/>
Agency ID	28: <input type="text"/>		
Debt Number	<input type="text"/>		

Submit Reset Back

Wisconsin
DOR

Verify your entry and click 'OK' to submit or 'EDIT' to make changes

TRIP External (Full Access) - Verify Debt Request Inquiry - Windows Internet Explorer

File Edit View Favorites Tools Help

Google

TRIP External (Full Access) - Verify Debt Request Inq...

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Verify Debt Request Inquiry

28 [REDACTED]

This is the information you entered. click 'Edit' to return to the previous page and modify this data. Click 'OK' to proceed with this request.

SSN:	998 [REDACTED]		
Last Name:	SI [REDACTED]	Suffix:	
First Name:	KI [REDACTED]	Middle Initial:	
		AiN:	
Agency ID:	285- [REDACTED]		
Debt Number:	00001		

Wisconsin
DOR

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- Setoff Coordinator will receive requests to correct name rejects and respond to the agency who submitted the corrections requests
 - Name Mismatch reject correction requests will only be accepted through the TRIP application as it provides a secure interface
 - Name Mismatch reject corrections requests will not be accepted by email