

SCHEDULE SHOWING ORIGINAL COST AND DEPRECIATION BY YEARS OF ACQUISITION FOR:

FIXED ASSET SCHEDULE – 2012

PLEASE RETURN TO:

Owner's Name as Used on Tax Return _____

Mailing Address	Kind of Business
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Costs and depreciation as shown below are in our records as: (please check applicable account or enter name and check for other account)

MACHINERY AND EQUIPMENT
 OFFICE FURNITURE & FIXTURES
 TOOLS, DIES, JIGS, PATTERNS
 OTHER _____

(Including All Fully Depreciated Items Still On Hand and Projects in Progress – See Instructions)

Column 1 Year Assets Acquired	Column 2 Total Original Cost by Year Asset Acquired	Column 3 Additions (+) and/or Deletion (-) Between Jan. 1, 2011 and Jan. 1, 2012	Column 4 Net Total Original Cost as of Jan. 1, 2012 (Column 2 +/- Column 3)	Column 5 Leave Blank
2011				
2010				
2009				
2008				
2007				
2006				
2005				
2004				
2003				
2002				
2001				
2000				
1999				
1998				
1997				
1996				
1995				
1994				
1993				
1992				
1991				
Prior to 1991				
TOTALS				

Astep-by-step procedures to complete these schedules is as follows:

1. Summarize the original costs of the assets by year of acquisition and enter on the appropriate line of column 2.
2. Column 3 provides for any additions or deletions in machinery or equipment, furniture and fixtures as per year acquired. Transferring of machinery or equipment, furniture and fixtures from another area to the location indicated by this form would represent an addition and should be listed as to the year acquired.
3. Column 4 summarizes the original costs of the assets by year of acquisition after reflecting any additions or deletions. The first line of column 4 is to contain the assets purchased during the report year and are to be shown in the same manner as the other costs recorded in column 4, prior to any adjustments to the original cost for trade-in allowance, rental credit, salvage value, special first year depreciation, etc.
4. Column 5 is for the Assessor's use. Leave blank.

REMARKS:

NOTE: FIXED ASSETS EXPENSED FOR INCOME TAX PURPOSES – For the above schedule, you must include those fixed assets which may have been expensed for income tax purposes pursuant to Accelerated Cost Recovery Provisions (via the Economic Tax Recovery Act of 1981), as well as those carried on your books in the asset accounts.

Prepared By	Title	Date
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